# NetOpacs 5.4 Upgrade Guide

## Version 5.4

**Last Updated:** 9 October 2013

**Support:**

Australia: 1300 260 795 (Local call cost in Australia)
**Email:**
support-amlib@oclc.org
**Amlib Help Desk (TOPDesk):**
https://servicedesk.oclc.org/tas/public/
**OCLC Amlib Document Portal:**
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## WELCOME

Welcome to the *NetOpacs 5.4 Upgrade Guide*.

This is a major release containing enhancements to the *NetOpacs* module. The complete installation time is estimated at less than one (1) hour to complete.

Please refer to the Amlib Version 5.4 Release Notes [here](here) for a comprehensive list of the new features and changes in *NetOpacs 5.4* module.  Note that in Version 5.4 there are no major NetOpac updates however the NetOpacs must be upgraded along with the Amlib client.

**Please Note**: If applying a patch for *NetOpacs*, you can use the same instructions in this document as for installing an upgrade.

## OVERVIEW

The upgrade of the *NetOpacs* involves the following steps:

1.  Shutdown the *NetOpacs*
2.  Upgrade of the *Amlib* client application to *NetOpacs 5.4*
3.  Restart computer

## BEFORE YOU BEGIN THE INSTALLATION…

### Read the Installation Notes First

Please carefully read the entire installation guide prior to commencing the actual *NetOpacs* release update.

If you have any questions please log TOPdesk call at https://servicedesk.oclc.org/tas/public/index.jsp . If you do not know your TOPdesk login please email support-amlib@oclc.org and we will send it to you.

### Serial Numbers Required for Installation of Amlib Modules

The *NetOpacs 5.4* upgrade requires a serial number. If you did not receive a serial key for the modules that your library has purchased you should contact *OCLC (UK) Limited* before commencing the upgrade.

### Frequently Asked Questions

**Question: Do I need to have a completed backup of my system before proceeding?**

- Yes.  *OCLC (UK) Limited* recommends that the library verify that it has an up-to-date backup of its database (for example: from the previous night) before installing any updates.  You should also make sure that your tape backup includes a backup of your *NetOpacs* folder (for example: **C:\NetOpacs**) and all *NetOpacs* templates.

**Question: Does *NetOpacs* need to be shut down?**

- Libraries using the *NetOpacs* module should ensure that this program is shutdown prior to upgrading

**Question: Can OCLC (UK) Limited install the upgrade for me?**

- Yes.  *OCLC (UK) Limited* can arrange for the remote installation of this upgrade for a small fee

## UPGRADE NETOPACS

**Please Note:** This process is only for libraries that have purchased this optional module.
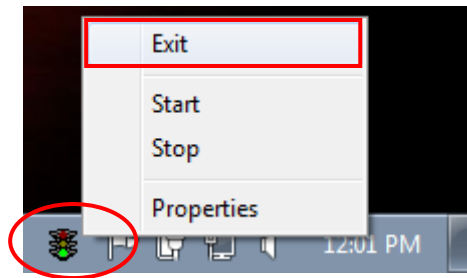
Depending on the library configuration the *Amlib NetOpacs* module will either be installed on the library database server (generally most school libraries) OR will be installed on a separate web server (generally public and all other libraries).

### Step 1: Shutdown the NetOpacs

It is important that before installing the new *NetOpacs* release software that the *NetOpacs* WebConsole is shutdown (including all *NetOpacs* processes). Alternatively, if you may be running your NetOpacs as a Service or using a Service Manager to run your NetOpacs (for example: *FireDaemon*) then you should stop your *NetOpac* processes in the Manager.

To shut down your *NetOpacs* (via the WebConsole):

1.  On your *NetOpacs* server, right-click on the *NetOpacs* WebConsole "traffic lights" in your Windows system tray at the bottom-right of the screen and select **Exit**:
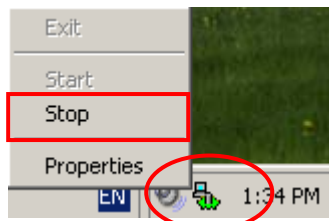


2.  The "traffic lights" and all *NetOpacs* icons on the Windows taskbar will disappear once *NetOpacs* has successfully shutdown

To shut down your *NetOpacs* (when running as a service):

If your server has the *Amlib* Web Monitor icon (icon is a PC with "cog") in your Windows "tray it means that *NetOpacs* has been installed as a service.

1.  On your *NetOpacs* server, stop the *NetOpacs* service either by a right-clicking on the *Amlib* Web Monitor and choosing **Stop**, or via the Windows Services screen:
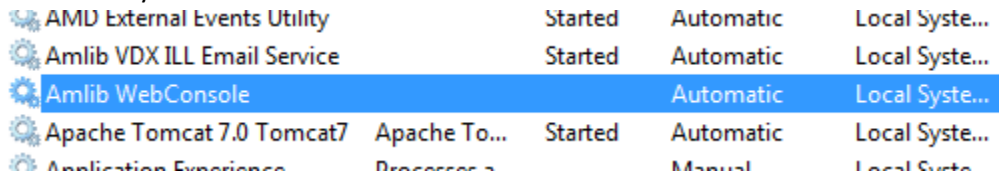
To shut down your *NetOpacs* (when running as a Windows service):

If your web server has neither the "traffic light" nor "cog icon" in the system tray, the *NetOpacs* may be running as a *Windows* service.

1. On your *NetOpacs* server, go to **Start > Run** and enter "services.msc"

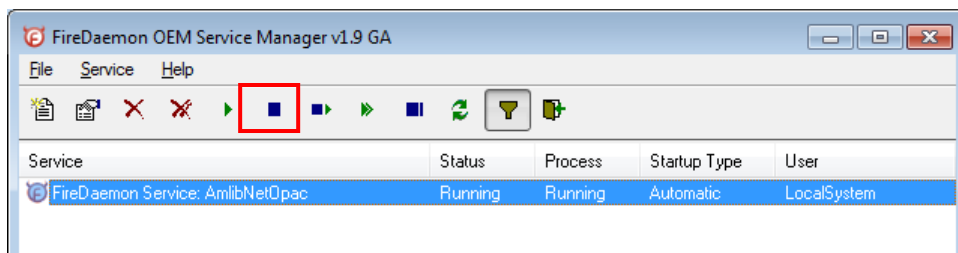2. Sort the list by name and look for "Amlib WebConsole"



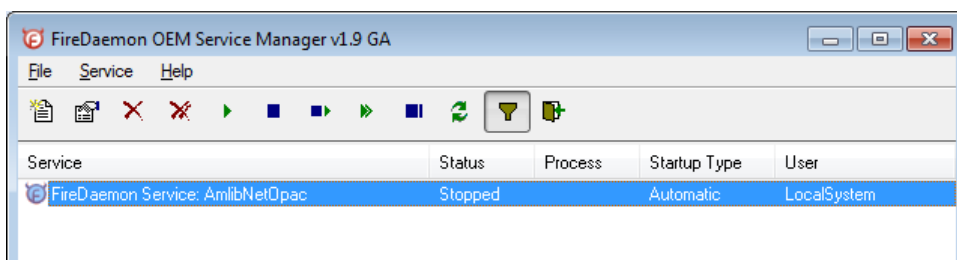3. Right click and stop the service

To shut down your *NetOpacs* (when running via a Service Manager – for example: *FireDaemon*):

If your web server has neither the "traffic light" nor "cog icon" in the system tray, the *NetOpacs* may be running as a *FireDaemon* service.

1. On your *NetOpacs* server, go to **Start** > **All Programs** > **FireDaemon OEM** > **FireDaemon Service Manager** – the FireDaemon OEM Service Manager screen will display:



2. Highlight the Amlib NetOpacs service and click the **Stop** button



**Please Note:** The Webserver (*Windows 2000/2003 Server* running *NetOpacs*) should be restarted WITHOUT loading *NetOpacs* - you will need to check whether *NetOpacs* WebConsole is in the

*Windows NT* "Startup" group (if it is you may need to temporarily remove it from the Startup group, or temporarily disable automatic startup if running as a service).
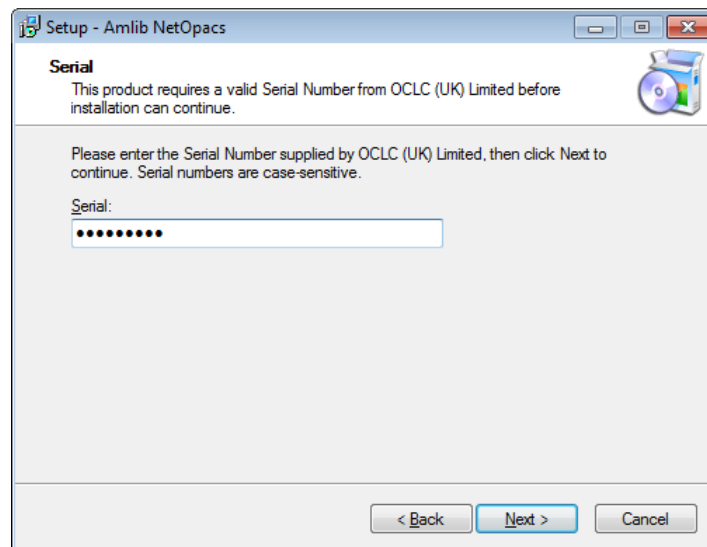
## Step 2: Install the NetOpacs 5.4 Client Update

*IMPORTANT: Please ensure that you have **full read/write** access to the **\NetOpacs** folder on your server (for example: **C:\NetOpacs**) and that you are logged in with <u>Administrative Privileges</u>.*

1. The *NetOpacs 5.4 Upgrade* installer is available on the OCLC Website, under <u>Updates and Patches>NetOpacs</u>:
   <u>https://www.oclc.org/support/services/amlib/downloads-software-updates/version5-4/updates-and-patches.en.html</u> (contact *Amlib* support if you require a login to this website)

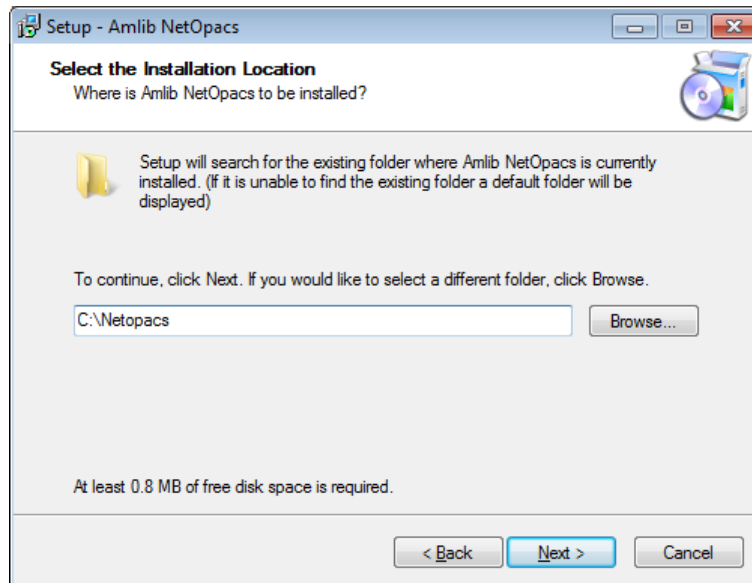2. Download the **NetOpacs54Upgrade.exe** and save it on your *Amlib* server

**Please Note**: If applying a patch for *NetOpacs*, you should download the required patch and then run the **NetOpacsXXXPatch.exe** with naming that corresponds to the patch you want to install.

3. Double-click the **NetOpacs54Upgrade.exe** to launch the installation Wizard – the <u>Setup – Amlib NetOpacs</u> screen will open displaying the **Welcome** message:

3. Click the **Next** button – the <u>Serial</u> screen will display, prompting you for valid <u>Serial</u> Number:
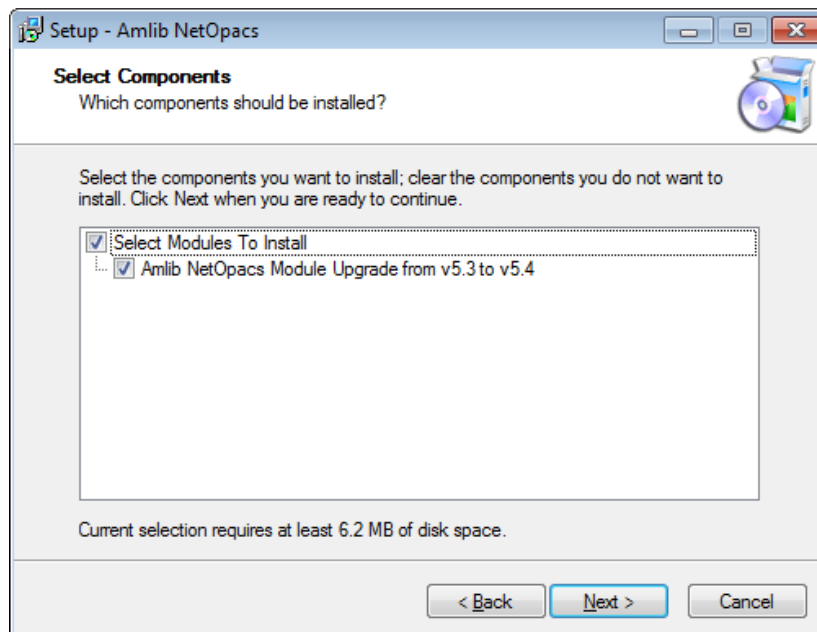


4. Enter the **Serial Key** supplied by *OCLC (UK) Limited* (case sensitive!) then

5. Click the **Next** button – the <u>Installation Location</u> window will be displayed

6. Setup will search for the existing folder where the *Amlib 5.3 NetOpacs* are currently installed (if it is unable to find the existing folder a default folder will display)

7. If the folder displayed IS NOT correct then click the **Browse** button to manually locate the location of the existing **\NetOpacs** folder

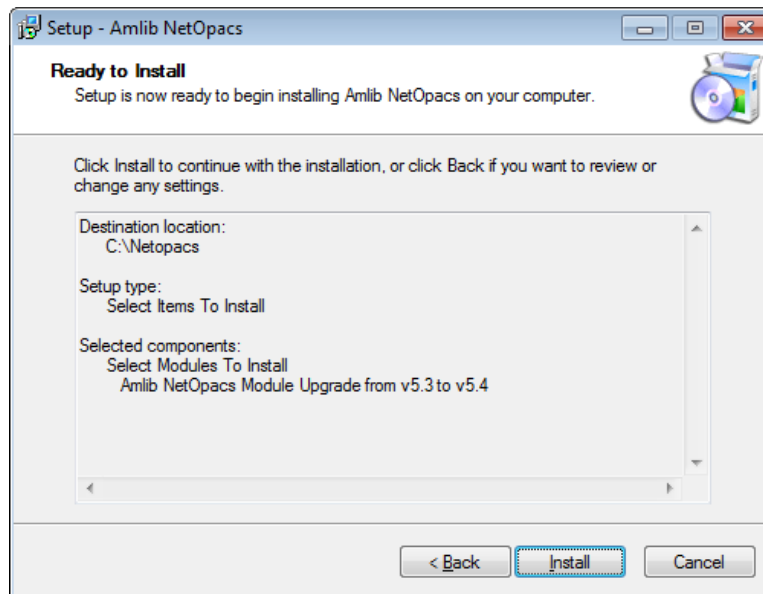8. Click the **Next** button – the Select Components window will display:



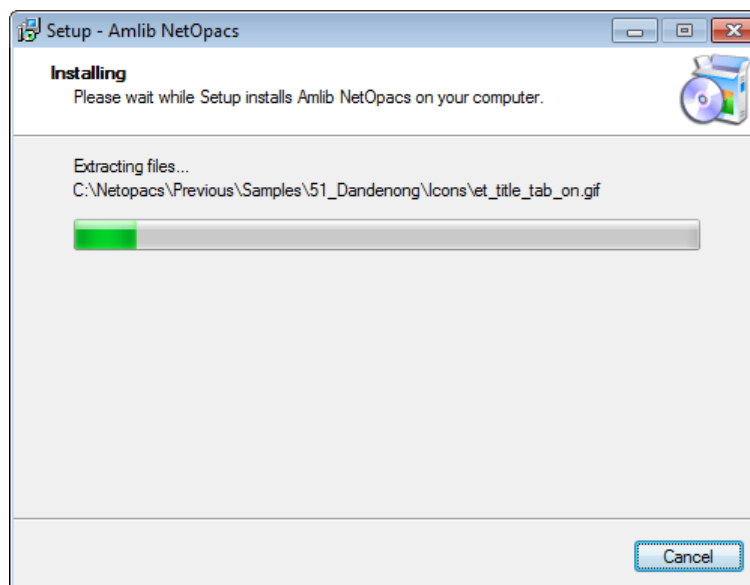9. Choose which components should be installed:

   a. Select Modules To Install:

   - **Amlib NetOpacs Module Upgrade from v5.3 to v5.4**

10. Select ALL options and click the **Next** button – the <u>Ready to Install</u> window will display with a summary of the installation tasks to be performed:
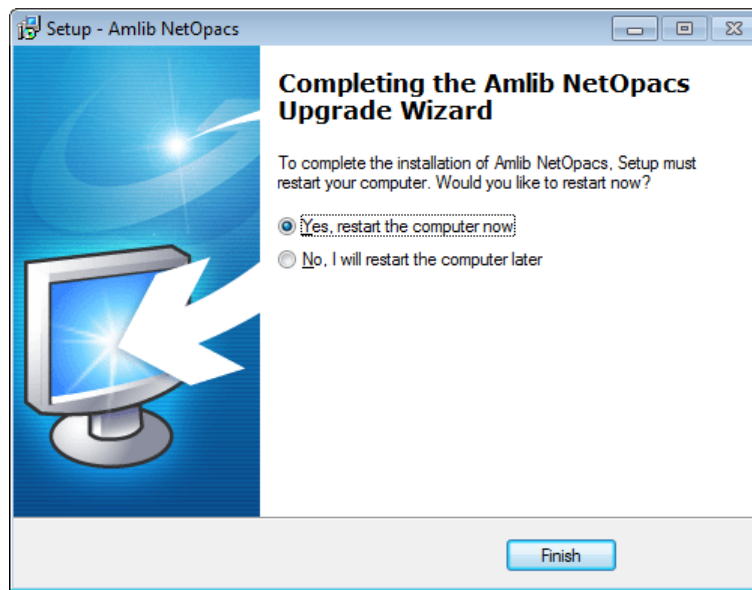


11. Click the **Install** button – the <u>Installing</u> window will display:



12. Once the upgrade is complete, you will need to restart your computer/server – select from the following options:

    a. **Yes**, restart the computer now

    b. **No**, I will restart the computer later

13. Select the **Yes** option and click the **Finish** button



14. The setup Wizard will close

15. Your computer will restart

Installation of the *Amlib 5.4 NetOpacs* update is now complete.

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**Notes**

For libraries who have configured their web server with multiple *NetOpacs* installation folders on the one server (for example: have *NetOpacs* installed in **c:\Netopacs** and **c:\Netopacs2**) will need to repeat the upgrade steps 3 – 15 for each additional *NetOpacs* folder, remembering to change the name of the Installation Location at step 6.

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